

WCDHHS Board Meeting Minutes

June 3, 2020

Waupaca County Courthouse

Room LL42

Waupaca, WI 54981

This meeting was conducted under the directives of Governor Evers' Executive Order #74, Secretary-Designee Palm's Emergency Order #12 ("Safer at Home") and Waupaca County's Emergency Declaration Resolution #38 (2019-2020). As a result of these directives, this meeting was held with remote access for some members which is indicated in roll call.

Board Members Present: Sue Golding, Dennis Wengelski, Jan Lehrer, Pat Craig, Dave Johnson, Gerald Murphy, Jody Muck, Dr. Steven Goedderz, Judy Olson

Staff Present: Ted Phernetton, Erica Becker, Melissa Anderson, Leah Klein, Jed Wohlt, Liz Wagner, Mandy Welch, Alisha Haase, Nicole Lauritzen, Sherrie Nichols, Shawna Hansen, Heidi Dombrowski

Public Present: none

The meeting of the Health and Human Services Board was called to order at 5:02 pm by Chairperson Gerald Murphy. This meeting is the Annual Public Hearing of the Health and Human Services Department.

Gerald Murphy called the Public Hearing to order and requested public comment three times. No public present. Motion by Craig, second by Muck, to close the Public Hearing. Motion carried.

Motion by Craig, second by Lehrer, to approve agenda. Motion carried without negative vote. Motion by Lehrer, second by Golding, to approve the minutes of the May 6, 2020 meeting. Motion carried without negative vote.

1. Board Member 3-year term appointment- Jody Muck. Motion made by Johnson to keep Muck appointed, second by Golding. Motion passed
2. General Board Business
 - a. Public Health-COVID-19 Updates- Jed Wohlt provided updates on case numbers and testing.
 - b. DHHS- Program Updates
 - i. Motion was made by Craig to have unit by unit updates provided, second by Lehrer. Motion passed

- ii. Social Emotional Innovation Grant-Birth to Three- Shawna provided details about the grant and what the funds would be used for. Nicole provided information on the work that is being done on a social-emotional basis.
- iii. Parent Supporting Parents updates- Ted provided Issue Briefing handout and discussion ensued. Alisha provided additional program updates. Motion made by Craig to not approve/accept the grant and to not move forward with the Parent Supporting Parents program, second by Lehrer. Roll call vote: Murphy-yes, Craig-yes, Johnson-yes, Lehrer-yes, Golding-yes, Wengelski-yes, Goedderz-no, Muck-no, Olson-yes. Motion passed to not accept the grant.
- iv. CST
 - 1. CST Initiative Supplemental Funding- Shawna provided information on surplus funding available and that the grant was applied for; discussion ensued. No decision on this being awarded at this time
 - 2. CST Case Review-Erin Eller provided an overview of a case from start to finish and what a successful case can look like
- c. Nutrition Program report-COVID-19 Response and Updates-
 - i. Cost-Benefit Analysis: Return to volunteer meal delivery- Leah provided summaries on advisory committee meetings, discussed the cost-benefit analysis. Heidi Dombrowski provided information on the Routes to Recovery and FEMA funds that are becoming available and the benefit it would be to the county to potentially utilize all County Staff for the meal delivery to use these funds as payment source. Motion made Lehrer to utilize Waupaca County staff, not just DHHS staff, for meal delivery to utilize these funds, second by Muck. Motion passed without negative vote.
 - ii. Recommendation of Committee on Aging to extend current operations through October 2020- Leah provided overview of what this entailed. Melissa discussed current operations. Motion was made by Johnson to extend current operations, second by Wengelski. Motion passed without negative vote.
 - iii. Recommendation of Nutrition Advisory Council and Committee on Aging to explore Nutrition Program task force-Leah discussed possible actions and goals of task force. Leah, Melissa, and Advisory council will explore this option and will bring plan back to board on a later date.
 - iv. Waupaca Senior Center Proposal Opportunity- Leah provided overview and history of this possibility. She will explore this option for further detail.

- v. Kayak for a Cause event postponed- Leah stated this is postponed due to COVID-19
- d. Advisory Committee Reports/Updates
 - i. Nutrition Advisory Committee Minutes from 5/21/2020- no discussion
 - ii. Committee on Aging Minutes from 5/26/2020- no discussion
 - iii. Regional ADRC Advisory Committee Citizen Member Appointment- Carmen Rieble- Motion was made by Craig to approve this appointment and send onto County Board, second by Muck. Motion passed without negative vote.
 - iv. Recommendation to change Nutrition Advisory Council bylaw language- Lehrer provided overview on why changes were suggested. Motion made by Craig to change the language from 'provides advisory, non-binding recommendations' to 'advisory board is responsible for policy recommendations', second by Golding. Motion passed without negative vote.
 - v. Recommendation to change Committee on Aging bylaw language- Motion made by Craig to change the language from 'provides advisory, non-binding recommendations' to 'advisory board is responsible for policy recommendations', second by Muck. Motion passed without negative vote.
- 3. Finance
 - a. Income Statement Overview-Erica provided overview and discussed COVID funding
 - b. Payment Register/Approve bills- Motion was made by Craig to approve bills, second by Lehrer. Motion passed without negative vote.
 - c. 2019 Budget Review-Erica provided review of budget for each department.
 - d. Recommendation for undesignated funds in Trauma Informed Care budget (\$113,641) - Erica provided information on these funds and recommended that the funds be applied to the Winnebago Mental Health line item. Motion was made by Craig to move these funds to the Winnebago Mental Health budget line item, second by Muck. Motion passed without negative vote.
- 4. Personnel
 - a. Employee Updates/Resignations/Retirements/Recruitments- Murphy spoke to the recruitment process of the DHHS Director, interviews will be held on 06/12/2020.
- 5. Director's Report
 - a. Follow Up to Previous Month's Meeting, General Department Updates-no discussion
 - b. Alternate Care Report- no discussion

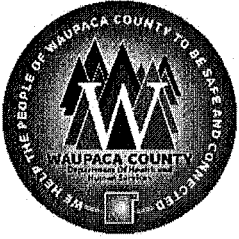
- c. Mental Health Report- no discussion
- 6. Board Member Reports of Meetings Attended and General Correspondence:
 - Craig mentioned her resignation from the Regional ADRC Committee
- 7. Adjourn: Motion to adjourn at 8:04pm was made by Lehrer, second by Muck. Motion passed without negative vote. Next regularly scheduled meeting is July 1, 2020.

These minutes are considered a draft until approved by DHHS board

Submitted by,

Liz Wagner
Administrative Services Coordinator

DRAFT



Waupaca County

Department of Health and Human Services

DEPARTMENT UPDATES

CLERICAL SERVICES

FRONT DESK & PROGRAM SUPPORT

As the Waupaca County Courthouse remains open, so too does the DHHS reception and lobby area. One Clerical Services staff person is supporting the reception desk full time while the other staff person is supporting the reception desk part time while also delivering meals part time. A 6-foot barrier has been placed between visitors to DHHS and the reception desk with a table for items that need to be picked up or dropped off.

AGING & DISABILITY RESOURCE UNIT

AGING & DISABILITY RESOURCE CENTER (ADRC)

Weekly ADRC and Aging Director's meetings are occurring virtually (Zoom meetings). The information provided in those meetings assists in local decision-making about how to best adjust ADRC and Aging programs amidst COVID-19. Regular contact is being made and updates are being received from our Regional ADRC partners of Calumet and Outagamie counties to ensure consistency and cohesion.

Information & Assistance (I&A) Specialist: All four Information and Assistance Specialists will be operating from the courthouse by June 30, 2020. One full-time I&A Specialist continues to answer the primary 715-258-6400 telephone number and triage caller needs. Three I&A Specialists are providing full-service Options Counseling, Long Term Care Functional Screens, Enrollment Counseling, and Disenrollment Counseling over the phone. These services continue to support the publically-funded long-term care needs of Waupaca County citizens.

Disability and Elderly Benefits: Both Disability Benefits Specialist (DBS) and Elder Benefit Specialist (EBS) are offering services over the phone and will be transitioning back to the office by June 30, 2020. DBS and EBS have access to their statewide program databases via the internet. These services are able to operate fully over the phone as workload necessitates. Both DBS and EBS are assisting with senior meal delivery in the Nutrition Program.

Eligibility Specialist: The Waupaca branch of the Regional ADRC has a unique position that serves part-time in the ADRC and part-time in Economic Support. From start to finish, this position is able to support the individuals

that the ADRC serves in the Medicaid application process. The Eligibility Specialist is now working full-time from the courthouse and is assisting in senior meal delivery in the Nutrition Program.

ELDERLY NUTRITION PROGRAM

Information and guidance from the Greater Wisconsin Agency on Aging Resources (GWAAR) and the Department of Health Services continues to occur daily. Nutrition Program staff are notifying the state oversight agencies of the necessary program changes and seeking guidance on best practices.

Congregate “Senior” Dining: At the advisement of Public Health Officials, the Department temporarily suspended Congregate “Senior” Dining beginning March 16, 2020. This effort has greatly reduced the amount of contact our participants, volunteers, and staff have with others. Participants of this program were offered meal delivery during this temporary suspension. No change as of June 10, 2020.

Home Delivered Meals: Nutrition Program staff are now packaging 5 fresh meals which are delivered twice weekly from two distribution sites – Waupaca & New London. Nutrition Program caterers, Steve & Mary’s Main Street Café and Schueller’s Great ExSPECHTations, are also assisting with some meal packaging to reduce the packaging needs of Nutrition Program staff. At the June 3, 2020 DHHS Board Meeting, it was approved that current Nutrition Program operations continue through October 2020.

Waupaca County government will be receiving around \$851,000 in additional aid from FEMA and another state grant. This funding can be used to support expenses related to COVID-19, including meal delivery. Waupaca County staff have been asked to assist with senior meal delivery in order to draw down on these funds. Leah Klein and Melissa Anderson will be monitoring the delivery routes carefully and be advising on when volunteers may be needed to supplement available county staff deliverers.

TRANSPORTATION FOR SENIORS AND INDIVIDUALS WITH DISABILITIES

The Department is accepting non-emergency medical and essential shopping trip requests at this time. The Department is limiting essential shopping trips to no more than once per week. The Transportation Coordinator will be operating out of the courthouse by June 30, 2020. The Transportation database is web-based and accessible outside of the courthouse. Both Volunteer Drivers and riders have been exceptionally responsible in their ride acceptance and requests. Both Volunteer Drivers and riders are being asked health screening questions prior to their trips. As the public health situation necessitates, implementing greater protections for riders and Volunteer Drivers will be considered.

ADULT PROTECTIVE SERVICES

Adult Protective Services staff have returned full-time to the courthouse. The Adult Protective Services program, along with advisement and approval from Corporation Counsel and the DHHS Director, is operating within an Emergency Response Protocol. This Protocol allows for modified response type and time allowances given the Incident Command structure. Adult Protective Services reports of abuse, neglect, self-neglect, and/or

financial exploitation are still received by the Department and are triaged by the Aging & Disability Resource Unit Manager remotely. Instances where a face-to-face assessment of a vulnerable adult is necessary will be at the direction of our Law Enforcement partners or medical professionals in healthcare facilities.

Court proceedings, including Protective Placement and Guardianships, will be at the direction and allowance of Waupaca County Judges.

VOLUNTEER COORIDNATOR

Because our programs and services who primarily rely on volunteers have, for the most part, transitioned to DHHS staff support, our Volunteer Coordinator is taking a brief hiatus in recruitment efforts for additional volunteers. The Volunteer Coordinator will be taking the primary role of arranging and coordinating Waupaca County staff senior meal delivery schedules.

QUESTIONS?

Please email or call Leah Klein, Aging & Disability Resource Unit Manager, using the information below. Delays in response time may occur as emergent situations arise daily in the Aging & Disability Resource Unit's response to community needs.

Email: leah.klein@co.waupaca.wi.us

Phone: (715) 284-6230

ECONOMIC SUPPORT SERVICES

ALL ECONOMIC SUPPORT SERVICE PROGRAMS

Economic Support Specialists productivity has remained unchanged during the work from home transition as the majority of the work consists in call center shifts and processing benefit issuance through online systems. Staff receive daily updates from Management and Lead staff on new processes and policies implemented during the pandemic such as; annual reviews being pushed out 3 months, Foodshare Six Month Report Forms for March-June were removed; Health Care premiums for individuals and families have been temporarily suspended, etc...

Call volume in Call Center decreased significantly in the past three months, and at the same time, we saw an increase in 31% in applications for FoodShare benefits across the Consortium compared to last year.

Number of Consortia Calls	
May-19	May-20
16307	8600

QUESTIONS?

Please email or call Thiago Souza, Economic Support Services Manager, using the information below. Delays in response time may occur as he assists the Economic Support Team in their remote work needs.

Email: thiago.souza@co.waupaca.wi.us

Phone: (715) 802-3994

FISCAL SERVICES

The Fiscal Services Unit spent the past month working on a number of items outside our typical operations. We worked with the Waupaca County auditing firm CliftonLarsonAllen LP on the final fieldwork for the 2019 financial audit. The audit was completed with a mixture of virtual submittal via upload to a secure portal and a couple of days on site work for the auditing team. This month work began on the Wisconsin Medicaid Cost Reporting (WIMCR) and CCS reconciliation. This is the State required compilation of all work and expenditures for DHHS programs that are billable to Medicaid. This allows Waupaca County to obtain additional funds for these Medicaid services provided and for the County to be made whole for its CCS Program expenditures not recovered through the billing process. Additionally the Fiscal Services Unit spent time reviewing and correcting billable claims to capture additional revenues not originally captured due to TCM (The Clinical Manager) set-up. To monitor and further prevent these situations, the Accounts Receivables Account Technician is attending weekly TCM super user meetings, and connecting on a nearly weekly basis with support from the software company.

QUESTIONS?

Please email or call Erica Becker, Fiscal Services Administrator, using the information below.

Email: erica.becker@co.waupaca.wi.us

Phone: (715) 281-7857

CHILDREN & FAMILY SERVICES

Children & Families Managers participate in weekly phone calls with the Department of Children and Families (DCF) to ensure that best practices are followed amidst COVID-19. These weekly phone calls are in addition to the almost daily update emails from DCF. One full-time Clerical support staff remains at the courthouse to provide support to those Children & Family Services team members working remotely. All court hearings involving Children and Families programs are being conducted virtually (telephone or video).

CHILD PROTECTIVE SERVICES

Access:

Access to Child Protective Services – this means receiving reports of child abuse and neglect. There is 1 ½ Access positions in the unit. One access staff has remained at the building and the other part time staff has other duties through Community Response Program that were being completed while working from home.

Since March 20,2020 Access has received 148 CPS reports compared to 205 reports in that same time period for 2019. There was a decrease in reporting, however, it seemed that the cases reported were more serious in nature.

Initial Assessment:

Initial Assessment Social Workers have been working from home but have still been required to make face-to-face contacts within family homes during assessments. If a family is deemed to be safe, follow up interviews can be conducted via zoom or telephone. New guidelines from the Department of Children and Families have recently been released encouraging going back to fully face-to-face contacts, which the unit will follow. COVID screening questions will be asked prior to going to a home to ensure safety.

Normally there are four Initial Assessment Social Workers. One worker began maternity leave in June and is not due to return until September. Another worker has resigned and their last day is July 2nd. There are now only two full time workers and it will require help from both management and other staff members to cover duties at this time. The position has been posted and interviews will occur July 24th.

Initial Assessment case assignments vary depending on report volume and there is no ability to limit caseload. An average caseload per worker for Initial Assessment is between 8-10 cases. These cases are open a maximum of two months per statute and if safety continues to be a concern it is opened in Ongoing.

Ongoing:

Ongoing CPS staff have all returned to the office as of 6/30/2020. Over the past several weeks staff have transitioned to providing in person contact between parents and their children who are placed outside of their home. Due to additional direction from DCF staff are transitioning to face to face contact with all clients vs virtual contact in non-safety related circumstances. Staff have been provided guidance on how to take precautionary measures to protect themselves and clients. Staff have been provided masks and hand sanitizer.

The CPS ongoing vacant position will be filled by Sidney Domrowski. Sidney will join the team on August 10th, following her completion of an internship at Shawano County Social Services. Sidney will be providing shadowing and training opportunities for a few months prior to independent case assignment.

The current CPS caseload is an average of 12 cases per worker. Dynamics within the CPS ongoing cases require more frequent contact and have higher needs than in years past. There are many situations in which one or more parents are incarcerated or living a distance outside of Waupaca County. There are also a few situations

in which children are placed with relatives or facilities a distance from Waupaca County, this increased the Social Worker's workload as they remain required to have contact with those individuals. As of 6/24/2020, 23 are placed due to CPS needs- 4 of these children are served by YJ staff.

Parent Aides:

Parent Aide staff returned to the office as of 6/16/2020. Over the past several weeks' staff have transitioned to providing in person contact between parents and their children who are placed outside of their home. Due to additional direction from DCF staff are transitioning to face to face contact with all clients vs virtual contact in non-safety related circumstances. Staff have been provided guidance on how to take precautionary measures to protect themselves and clients. Staff have been provided masks and hand sanitizer.

The current caseload for the Parent Aides is an average of 8 families per worker.

Parent Mentor:

The Parent Mentor staff returned to the office as of 6/9/2020. This staff person is working two days a week, and is using FMLA the other three days each week. This staff person will return to full time work by 8/25/2020. Over the past several weeks' staff have transitioned to providing in person contact between parents and their children who are placed outside of their home. Due to additional direction from DCF staff are transitioning to face to face contact with all client's vs virtual contact in non-safety related circumstances. Staff have been provided guidance on how to take precautionary measures to protect themselves and clients. Staff have been provided masks and hand sanitizer.

The Parent Mentor is serving 3 families currently as well as assisting with the IA team due to being short staffed. Once the PM is working full time she will have a caseload of approximately 8 families.

Community Response Program:

There is one part time Community Response Program Worker who also is assigned to assist with Access. The worker has been remote and coming in on occasion to assist with Access. This staff person will be returning to the office 6/30/20. The Community Response Program currently has a caseload of 8 families receiving voluntary outreach for prevention services.

YOUTH JUSTICE

Intake:

There is one full time youth justice worker who has been working remotely and has returned as of 6/30/20. Statutes do not require youth justice intakes to occur in person so no modifications were needed in following state guidance. Upon return to the office there will also be a return to face-to-face intakes per DCF encouragement. Since March 20th there have been 25 youth justice referrals.

Ongoing:

All YJ ongoing staff have returned to the office as of 6/30/2020. Staff had been completing their contacts via virtual means though due to additional direction from DCF staff are transitioning to face to face contact with all

clients. Staff have been provided guidance on how to take precautionary measures to protect themselves and clients. Staff have been provided masks and hand sanitizer.

The current YJ caseload varies by worker. Each worker is assigned a region, the Social Worker who serves the Clintonville/Marion area has 16 youth, The Social Worker who serves the Waupaca/Iola areas has 12, and the Social Worker who serves New London/Weyauwega areas has 9. Similarly, to CPS, many of the YJ cases have dynamics that are of a higher need in years past. Two of the three YJ ongoing staff also have a CPS case-two are due to CPS ongoing needing assistance due to being short staffed and the other two are due to the family being involved in both YJ and CPS- rather than have two workers involved with the family it has been decided that one worker will serve in both areas of involvement. As of 6/23/2020, 3 Youth Justice kids are placed in out of home care.

See document titles *** to see current out of home placement data for 5/1/2020-5/31/2020.

FOSTER CARE/KINSHIP CARE

There is one full time Foster Care Coordinator and one part time Kinship Care Coordinator. Both positions have been working from home and the Foster Care Coordinator returned to the office as of 6/22/20. The Kinship Care Coordinator will be taking an extended leave of absence beginning 7/1/20 and will not be returning until mid-September. The Foster Care Coordinator will be trying to cover the duties of both positions during that time.

QUESTIONS?

Please email or call Alisha Haase or Cristin Czerwonka, using the information below. Delays in response time may occur as they assist their staff in responding to any emergent needs

Emails: Alisha.haase@co.waupaca.wi.us
Cristin.czerwonka@co.waupaca.wi.us
Phone: Alisha: (715) 281-5161
Cristin: (715) 258-6343

BEHAVIORAL HEALTH SERVICES

Regular and ongoing contact with state program leads has occurred to ensure that best practices are followed amidst COVID-19.

OUTPATIENT MENTAL HEALTH SERVICES

Outpatient Therapy: All Behavioral Health Therapists will be working on site by June 30th. All therapists will continue to connect with those they serve over the phone or via Zoom. Therapists continue to accept new

referrals. If a client is in need of a face-to-face session, the therapists can schedule this appointment and will then utilize a conference room to allow for better social distancing.

Psychiatric Services: Three Psychiatrists continue to work from the courthouse to complete phone calls with patients and refill prescriptions as needed. All three Psychiatrists will start to take new intakes in person and will utilize the main conference room. Both Nurses continue to work daily from the office to support the Psychiatrist(s), assists with medication refills, answers questions, and provides patient injections. Our Medical Director recently asked to increase his hours to replace the loss of Dr. Eis from May. Dr. Kerswill shared that he is reducing his hours at another county and would like to add time at Waupaca County. He shared he feels that Waupaca County values the client and was thankful that there was little to no interruptions to client care during COVID-19. He did not find this to be true at other places.

Previously shared, Sonja Telin submitted her resignation however she has since returned! Her last day was May 1st but started back on May 22. We are thrilled to have her back.

OWI ASSESSMENTS / SSTOP PROGRAM

AODA – Alcohol and Other Drug Abuse

OWI – Operating While Intoxicated

SSTOP – Safe Streets Treatment Options Program

OWI and SSTOP services have resumed. There is a significantly lower number of referrals during this time with the Court System being less or delayed. Both AODA counselors are working part time however will be back in the office by June 30th. Services will continue in person, Zoom, or telephone as needed. Rebeca Green has recently submitted her notice of her retirement. Her last day will be August 27th.

COMPREHENSIVE COMMUNITY SERVICES (CCS)

All CCS Service Facilitators have been able to work remotely and will be back in the office by June 30th. Many contracted services have started to increase their face-to-face interactions. Most team meetings are still occurring via Zoom to allow for appropriate social distancing. CCS will greatly change over the course of the next several weeks as there are several staff members who will be taking FMLA or E-FMLA to allow for the care of their children as remote work ends. This will be a challenging time to allow consistency to consumers and the program communication. Shawna Hansen and Tina Lintner will be directly supporting during this time.

COMMUNITY SUPPORT PROGRAM (CSP)

All CSP staff will be back in the office by June 30th. Similar to the CCS program, CSP staff remain dedicated to the health and wellbeing of those they serve by providing face-to-face contact when necessary to support mental health needs. Services and supports that continue to require face-to-face contact are medication management & delivery, medication injections, essential grocery shopping, and more. Some medication management has been moved to telephone calls to reduce some face-to-face contacts. Screening for COVID-19 symptoms occurs before any staff member makes face-to-face contact with someone they serve.

CRISIS

All Crisis Case Managers will be back in the office by June 30th with flexible scheduling. They will continue to provide most assessments over the phone whenever possible with the assistance of Law Enforcement partners. However, if requested by Law Enforcement partners, Crisis Case Managers are able to assess in-person during mobile hours (M-F: 8am – 8pm; Sat-Sun: 12pm-8am). Crisis will begin to start having more face to face contact to allow for a more robust assessment.

QUESTIONS?

Please email or call using the information below.

Email: sherrie.nichols@co.waupaca.wi.us (Behavioral Health Manager)

Phone: (715) 258-6353

Email: tina.lintner@co.waupaca.wi.us (CSP/CCS Supervisor)

Phone: (715) 258- 6302

PUBLIC HEALTH (PH) SERVICES

As you know, Waupaca County's Public Health Services team is on the front lines of the COVID-19 outbreak response. They are putting in countless hours responding to the many questions and needs of the Waupaca County community. As a DHHS team, we thank them for their selfless dedication to keeping the community informed and engaged in safe practices in order to keep our whole community healthy!

The Waupaca County Public Health Officer, along with other Public Health Staff, is participating in all necessary and beneficial virtual meetings and telephone calls to receive the most updated information regarding COVID-19. Updates are provided daily on the [Waupaca County Public Health Services Facebook](#) page as well as the [Waupaca County Website](#).

PROGRAM ASSISTANT

Public Health Program Assistant is working from the office daily. Relief is still being provided to the agency's front desk operations and back up support to Birth to 3 functions, as well as typically scheduled tasks including: filing, public health mail distribution, immunization mailings and managing immunization stock.

Daily work flow is very unpredictable; answering and triaging all calls into public health, collecting and distributing faxes as they come in, type documents and create spreadsheets for nursing, these are just some of the daily tasks since work flow has shifted due to COVID-19 accommodations.

Since most staff in public health are working remotely, extra support for them has been needed. Some tasks have been- scanning and emailing faxes and incoming mail, sending out mailings for Healthy Beginnings and Environmental Health, and taking inventory for WIC and donated formula. Communication has been increased with these programs to obtain needed instruction for the extra tasks.

Due to the pandemic situation, other daily and extra tasks have been instructed. Some of these have been: daily COVID-19 spreadsheet and map updates, inventory of supplies, community distribution of necessary supplies,

create current long term care contacts database, and frequent cleaning of common areas- including printer room, PH lobby, and other areas as needed.

PUBLIC HEALTH NURSING

The nursing staff continues to work in the response to COVID-19, along with follow up to all other reportable communicable diseases. Contact tracing is initiated with any positive case along with daily symptom monitoring. Pending/Presumptive cases are contacted to review self-isolation and self-monitoring guidelines while waiting for test results. Cumulative reports for both positive and negative COVID-19 results are ran daily in order to update the community on Waupaca County standings.

Nursing has coordinated communication efforts with many community partners, including but not limited to: ThedaCare, Long Term Care Facilities (LTCF), Emergency Medical Services (EMS), local businesses, and school nurses. Public Health and Emergency Management (EM) will be coordinating all critical needs of personal protective equipment (PPE) for Hospital, LTCF, EMS, Ambulatory Care Clinics, Law Enforcement, Fire, Emergent Dentistry, Health Departments/Health and Human Services, Funeral/Mortuary Services, and the Coroner/Medical Examiner.

Many community calls are received by the nursing staff daily for clarification and direction on the most up to date COVID-19 guidance. This guidance evolves daily as is learned by participating in local, regional, and statewide calls/webinars which continue on a weekly basis. The Nursing team, EM, Preparedness Coordinator, and the Health Officer meet many times during the week for updates. These interactions keep everyone prepared for any new response/coordinated efforts needed. Last, nursing staff has a nurse on call, 7 days per week. To date, all nurses have been taking calls on off hours to enhance community efforts to combat COVID-19.

WIC (WOMEN, INFANTS, AND CHILDREN)

All WIC Staff are remotely working. Families on the WIC Program are calling the **Main WIC Office number 715 258 6391** and leaving messages with their name and phone number. WIC staff are checking phones throughout the day. WIC Appointments and Benefit Issuance are continuing to be managed over the phone and we continue to follow WIC clinic schedules that are in place.

Signs have been placed at our Satellite clinics, New London Trinity Lutheran Church, and Clintonville Community Center, directing families to call the main WIC office for questions, and to set up apt. and benefit issuance. The message reads, **“WIC is closed due to COVID-19 until further notice. We are still doing Appointments and Benefit Issuance via phone. PLEASE CALL 715-258-6391 and leave a message”**

We are offering breastfeeding support and supplies through phone, if a pump or supply is needed we will arrange a drop off.

Each staff member has a work cell phone, work laptop, and work printer at their remote location in order to continue regular daily tasks required of them.

HEALTHY BEGINNINGS

All case managers are working remotely full-time to provide case management services via phone or Zoom. These services include providing developmental information and support, providing emotional support, connecting families to resources, and participating in team meetings with other agencies/providers. Each case manager has a caseload of 15-20 families. Case managers are following telehealth guidelines to protect client confidentiality.

Case managers generally work with families who have a child in the age range of birth to five but are also providing support for prenatal clients. The Public Health Nurses--who usually work with prenatal clients--are currently focused on the COVID-19 response. The Healthy Beginnings program is still accepting and enrolling new referrals. Case managers are also continuing to participate in program and committee meetings.

COMMUNITY HEALTH EDUCATOR / PH EMERGENCY PREPAREDNESS COORDINATOR

This staff member is working remotely and has use of a work laptop and cell phone in order to ensure the best continuity of operations. Current roles are: providing community education through the Waupaca County Public Health Facebook page, creating a daily situation report that is posted on the county website, and creating and communicating signage for use at grocery stores, parks, boat landings, etc. Other duties include participation in local, regional, and statewide calls centered on communication, planning, and preparedness. This staff member has created documentation under the Incident Command System (ICS) to provide structure for public health staff within this global pandemic. Coordination of all critical needs of personal protective equipment (PPE) for Hospital, LTCF, EMS, Ambulatory Care Clinics, Law Enforcement, Fire, Emergent Dentistry, Health Departments/Health and Human Services, Funeral/Mortuary Services, and the Coroner/Medical Examiner. Additionally performing contact tracing and disease investigation for COVID-19 and updating the Waupaca County pandemic plan to include considerations for COVID-19.

ENVIRONMENTAL HEALTH (EH)

Environmental Health staff are working remotely from home and are not conducting field inspections unless responding to a public health or safety emergency. EH staff are actively using internet, email, work cell phones and office voicemail to conduct all work from home.

EH staff are working with permit holders, business owners and operators to communicate current restrictions, closures and recommendations based on the Governor's Safer at Home Order and the Waupaca County Travel Advisory. Operators impacted by the orders and presently being communicated with include: bars, restaurants, grocery stores/ food retail establishments, campgrounds, lodging/ tourist rooming houses, public schools, gas stations, bait shops, golf courses, body art/ tattoo establishments, hair salons and other essential and non-essential operations.

EH staff continues to receive and follow-up on general complaints, food safety complaints and permitting questions. EH staff are also responding to public inquiries and complaints regarding business operations and practices as they relate to the Governor's Safer at Home Order.

The COVID-19 situation is constantly evolving and EH staff work to maintain a professional understanding of the most current resources, guidelines and state orders available. Mandatory and optional online trainings are also being completed during this time.

Contact is being maintained with seasonal transient non-community water systems (TNs) to ensure proper well start-up procedures are adhered to. The Department of Natural Resources (DNR) has sent water kits to facilities that have monthly/quarterly water testing requirements to maintain compliance while County agents are not in the field.

The Waupaca County Environmental Microbiology Laboratory (WCEML) is currently not accepting water samples from the public. Water test results are still being communicated with priority placed on results considered "unsafe" for drinking water.

QUESTIONS?

DHHS Board member questions relating to COVID-19 and Public Health's operations can be directed to Public Health Officer Jed Wohlt.

Email: jed.wohlt@co.waupaca.wi.us

Phone: 715-258-6389 (office)

715-281-4835 (work cell)

920-284-5166 (personal cell)

FAMILY AND COMMUNITY SERVICES

Regular updates and guidance from the Wisconsin Department of Health Services are received and implemented while serving children with special needs.

CHILDREN'S COMMUNITY OPTIONS PROGRAM (C-COP)

Regular contact has been made with families in the CCOP program to ensure health and safety. The CCOP budget is being monitored closely as we have spent more than 50% in the first half of the year.

CHILDRENS LONG-TERM SUPPORT PROGRAM (CLTS)

Case managers continue to support families remotely and can provide face to face visits upon family request. Shawna, Family and Community Services Manager, is learning the CLTS budget and will share what she learns with the rest of the CLTS staff. It is important for CLTS to have an understanding of the "big picture" when they are meeting with families and discussing service requests. Shawna has a meeting scheduled with the CLTS Supervisor of Winnebago County to discuss learning the overall program and CLTS budget.

MENTORING

The mentor program is providing face to face service to the youth they serve, spending as much time as they are able outdoors. The mentor program works to meet identified goals set by the youth and focus on finding natural connections in the community.

COORDINATED SERVICES TEAMS PROGRAM (CST)

CST staff continue to provide support remotely through Zoom and will meet face to face with families, per family request. CST was given a \$25,000 grant; \$20,000 to be spent on basic needs for families enrolled in the program and \$5,000 for infrastructure development (staff equipment/training). This grant must be spent by September 30, 2020. Shawna is working to revamp the Coordinating Committee with a focus on community partners and working to build a "System of Care" for all youth in our communities.

BIRTH TO THREE INTERVENTION PROGRAM

B-3 is transitioning back to some face to face visits. Guidelines have been developed to support how, when and if visits will occur face to face or continue via zoom.

B-3 is currently transitioning to new Physical and Speech Therapy providers. To meet the federal service requirements and fill the positions we did need to increase our contracted rates and agreements. As a result we are anticipating an overspenditure in our therapy costs. This increase to our costs will be partially offset by an additional one time allocation to our state stipend. This provides an additional \$13,000 to our 2020 B-3 budget.

QUESTIONS?

Please email or call Shawna Hansen, Family and Community Services Manager, using the information below; delays in response time may occur as she may be working an alternative schedule.

Email: shawna.hansen@co.waupaca.wi.us

Phone: (715) 281-6376

NUTRITION PROGRAM FISCAL UPDATE

2020 COVID-19 RESPONSE

Congregate Meals

Program Expenses *Thru May 2020* \$40,227

Program Revenues

Participant Donation *Thru May 2020* \$7,946

	<u>Grant Allocation</u>	<u>Remaining Grant Balance</u>
<u>Grants</u>		
III-C 1 Congregate Meals	\$162,147	\$133,331
Nutrition Services Incentive Program	\$3,465	\$0

Home Delivered Meals

Program Expenses *Thru May 2020* \$99,296

Program Revenues

Participant Donation *Thru May 2020* \$23,699

	<u>Grant Allocation</u>	<u>Remaining Grant Balance</u>
<u>Grants</u>		
III-C 2 Home Delivered Meals	\$45,784	\$12,433
Nutrition Services Incentive Program	\$20,480	\$8,966
Families First C2 2020	\$41,318	\$10,586
CARES C2 2020	\$81,080	\$81,080
FEMA	uncapped	
Routes to Recovery	FEMA match	

**Waupaca County Nutrition Program Taskforce
Subgroup Formation Proposal**

Reason for Proposal:

Waupaca County's Nutrition Advisory Council, Committee on Aging, and Department of Health and Human Services Board have recommended exploring the creation of a Waupaca County Nutrition Program Taskforce to resolve current Nutrition Program inefficiencies and make recommendations to those bodies mentioned, as well as the Waupaca County Board of Supervisors, as to possible future plans for the Waupaca County Senior Nutrition Program.

Purpose of Subgroup:

The Waupaca County Nutrition Program Taskforce will conduct research, develop, and recommend for adoption sustainable, cost-effective, and senior-focused Nutrition Program operations.

Waupaca County Code of Ordinances Chapter 2.16(B)(3):

a. Subgroup Name:

Waupaca County Nutrition Program Taskforce

b. Purpose/Mission Statement:

The mission of the Waupaca County Nutrition Program Taskforce is to identify, assess, and recommend the resolution of barriers that prevent the efficient and cost-effective provision of senior Nutrition Program services in Waupaca County as well as recommend future program operations that are senior-focused, inclusive, and equitable.

c. Delineation of the relationship to the County governance structure including the primary Standing Committee to which the subgroup will relate:

The Waupaca County Nutrition Program Taskforce will inform and make recommendations to the:

Waupaca County Nutrition Advisory Council

Waupaca County Committee on Aging

Waupaca County Department of Health and Human Services Board

Waupaca County Board of Supervisors

d. Identification of the party responsible for member appointment:

Waupaca County Department of Health and Human Services Board

e. Number, term, and special qualifications of subgroup membership:

Number: No less than 10 members and no more than 15 members

Term: Membership terms will be maintained throughout the completion of the Taskforce.

Special Qualifications: The Waupaca County Nutrition Program Taskforce will include at least, but not limited to, the following positions with special qualifications:

- (1) Current Nutrition Advisory Council member
- (1) Current Committee on Aging member
- (1) Current Department of Health and Human Services Board member
- (1) Waupaca County Nutrition Program Nutritionist
- (1) DHHS Fiscal Administrator
- (7) Citizen and/or community stakeholder service area representatives to include one (1) representative from each of the following areas: Clintonville, Iola, Manawa, Marion, New London, Waupaca, and Weyauwega

All Members: All members must have demonstrated, vested interest in the needs and strengths of older adults living in Waupaca County.

Member Recruitment:

- Members from the Nutrition Advisory Council, Committee on Aging, and Department of Health and Human Services Board will be nominated and elected by their respective bodies
- Service area representatives will be recruited by the Aging & Disability Resource Unit Manager and Aging Programs Supervisor

Facilitation and Meeting Taskforce Member Needs: The Aging & Disability Resource Unit Manager and Aging Programs Supervisor will facilitate Taskforce meeting discussions and work to ensure Taskforce members have what they need to effectively produce the below-listed duties and responsibilities.

f. Duties and responsibilities of the subgroup:

The Nutrition Program Taskforce will meet weekly to:

1. Review and make recommendations that adhere to the Wisconsin Elderly Nutrition Program requirements as determined by the Greater Wisconsin Agency on Aging Resources (GWAAR) and Wisconsin Department of Health Services (DHS).
2. Conduct a review of historical and current Waupaca County Nutrition Program operations including but not limited to:
 - Home delivered meal provision: supplies, equipment, volunteer needs, routes, etc.
 - Congregate dining services: supplies, equipment, site locations, activities, volunteer needs, etc.
 - Nutrition Program staffing, administration, and oversight
 - Financial operations

3. Conduct local, regional, and state-level research on the needs and strengths of Wisconsin's aging population to make recommendations that are senior-focused, inclusive, and equitable across the county.
4. Conduct an assessment and create an inventory of individual community resources, strengths, and barriers to providing Nutrition Program services. Resources to assess and inventory to include but not limited to:
 - Transportation resources
 - Senior-focused resources (senior centers, community classes for seniors, etc.)
 - Buildings or businesses to possibly house Nutrition Program operations
 - Local municipal/town/village partnership opportunities
5. Analyze Nutrition Program financial resources including but not limited to:
 - Federal and state program allocations
 - Local match contributions
 - Program donations
 - Foundation, private or other financial partnership opportunities
6. Analyze research and information gathered to produce recommendations for the resolution of current Nutrition Program inefficiencies and for the development of Nutrition Program operations going forward that are cost-effective, inclusive, and equitable.

g. Description of subgroup outcome expectations including timelines:

July 2 – October 31, 2020

Preparation: Recruitment and appointment of Taskforce members. Leah Klein and Melissa Anderson to gather information and supplies needed upon Taskforce start date.

December 14 – December 18, 2020

Initial Taskforce meeting to distribute materials and historical information for member review and set meeting schedule.

January 2 – January 31, 2021

Phase I: Review of historical aspects of the Nutrition Program and research needs, strengths, and resources (Duties 1-5).

February 1 – February 28, 2021

Phase II: Analyze research and gathered information, seek missing information and input from guest speakers including but not limited to:

- GWAAR and DHS staff
- Other County Nutrition Directors
- Nutrition Site Managers

March 1 – March 31, 2021

Phase III: Finalize recommendations for the Nutrition Program to be presented to the Nutrition Advisory Council, Committee on Aging, and Department of Health and Human Services Board, and Waupaca County Board of Supervisors.

- Nutrition Advisory Council: March 18, 2020
- Committee on Aging: March 23, 2020
- Department of Health and Human Services Board: April 7, 2020
- County Board of Supervisors: April 20, 2020

h. Term of the subgroup both beginning and completion dates:

Begin Date: December 14, 2020

End Date: April 30, 2020

DRAFT

Waupaca County Nutrition Advisory Council Minutes

Thursday June 18, 2020

Waupaca County Courthouse

811 Harding Street, Waupaca WI 54981

Room LL43

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Jan Lehrer, Dave Steffens, Wayne Laux, DeAnn Miller

Public Present: Sue Golding, Gloria Bigalke

Others Present: Leah Klein, ADRU Manager; Melissa Anderson, Aging Programs Supervisor; Pat Huber, ADRC Clerk

Chairperson Jan Lehrer opened the meeting at 2:35 pm. The meeting was also broadcast on the Waupaca County YouTube Channel.

- I. **Adoption of Agenda:** A motion was made by DeAnn Miller and seconded by Dave Steffens to adopt the agenda. **Motion carried.**
- II. **Adoption of Minutes of May 21, 2020:** A motion was made by Dave Steffens and seconded by DeAnn Miller to approve the minutes of the May 21, 2020 meeting as printed. **Motion carried.**
- III. **Election of Vice-Chairperson:**
*Motion made by Jan Lehrer and seconded by Dave Steffens to postpone the election of the Vice-Chair until the next scheduled meeting. **Motion carried.***
- IV. **New Member Appointments:**
Motion made by DeAnn Miller and seconded by Dave Steffen to send recommendation of Sue Golding as a new member of the Nutrition Advisory Council onto the Committee on Aging Board. **Motion carried.**
Motion made by Dave Steffens and seconded by DeAnn Miller to send recommendation of Barb Bartel as a new member of the Nutrition Advisory Council onto the Committee on Aging Board. **Motion carried.**
Motion made by DeAnn Miller and seconded by Dave Steffens to send recommendation of Gloria Bigalke as a new member of the Nutrition Advisory Council onto the Committee on Aging Board. **Motion carried.**
- V. **Coronavirus/COVID-19 Nutrition Program Update:** Melissa Anderson reported on the recommendation from Committee on Aging Board during the May 26, 2020 meeting recommending current operating procedures remain in effect through the end of October. The recommendation was approved at the June 3, 2020 DHHS Board Meeting.
- VI. **Nutrition Program Taskforce Proposal:** Leah Klein shared proposal for the Nutrition Program Taskforce. Discussion specific to timeline, membership and June survey to Nutrition Program participants. Motion made by Dave Steffen and seconded by DeAnn Miller to send this recommendation to the Committee on Aging for approval. **Motion carried.**
- VII. **Voucher Program Update:** Melissa Anderson presented updated information regarding the status of the voucher program application.

VIII. **Waupaca Senior Center:** Melissa Anderson presented information from meeting with Park and Rec Director Andrew Witmann and Senior Center Coordinator Sara Reybrock. Purpose of meeting to explore possible uses for the vacant building next door to the REC & Senior Center in Waupaca. Conversations to continue between the city of Waupaca, and Department of Health and Human Services staff to explore if available space would meet the needs for the nutrition program. Rec Director Andrew Wittmann will update Leah Klein and Melissa Anderson with next steps.

IX. **Adjourn:** Motion made by Dave Steffens and seconded by DeAnn Miller to adjourn. **Motion carried**

Next Meeting: Thursday July 23, 1:30pm – Waupaca County Courthouse – LL42.

Respectfully Submitted,
Pat Huber, ADRC Clerk

DRAFT

Waupaca County Committee on Aging
Tuesday June 23, 2020
Waupaca County Courthouse
811 Harding Street, Waupaca WI 54981
Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Ray Claussen, Bob Appleby, Mary Kay Poehlman, Jan Lehrer, Dawn Brumm

Members Absent: Judi Olson, Nancy Johnson

Public Present: None

Others Present: Leah Klein, ADRU Manager; Melissa Anderson, Aging Programs Supervisor; Pat Huber, ADRC Clerk, Darlene Kramer, ADRC Regional Coordinator

Chairperson Jan Lehrer called the meeting to order at 10:00am and a quorum was established.

- I. **Adoption of Agenda:** *Motion made by Mary Kay Poehlman and seconded by Dawn Brumm to adopt the agenda. Motion carried.*
- II. **Adoption of Minutes of May 26, 2020:** *Motion made by Dawn Brumm and seconded by Bob Appleby to approve the minutes of the May 26, 2020 meeting as printed. Motion carried.*
- III. **Nutrition Advisory Council Member Appointment Recommendations:**
 - a. **Sue Golding (Iola):** *Motion made by Mary Kay Poehlman and seconded by Dawn Brumm to recommend to the Department of Health and Human Services Board for appointment Sue Golding to the Nutrition Advisory Council. Motion carried.*
 - b. **Barb Bartel (Waupaca):** *Motion made by Dawn Brumm and seconded by Mary Kay Poehlman to recommend to the Department of Health and Human Services Board for appointment Barb Bartel to the Nutrition Advisory Council. Motion carried.*
 - c. **Gloria Bigalke (New London):** *Motion made by Dawn Brumm and seconded by Mary Kay Poehlman to recommend to the Department of Health and Human Services Board for appointment Gloria Bigalke to the Nutrition Advisory Council. Motion carried.*
- IV. **Coronavirus/COVID-19 Aging Programs Update:**
 - a. **Elderly Nutrition Program:** Melissa Anderson reviewed current Nutrition Program operations. Waupaca County staff continue to deliver meals with funding sources from FEMA and Department of Health Services Routes to Recovery grant.
 - b. **Transportation Program:** Leah Klein shared that ride requests are beginning to increase as more individuals are scheduling medical appointments again. Numbers are anticipated to be lower than 2019 but that is to be expected with the COVID-19 situation. The Federal 5310 Grant is now available and Leah Klein will be working with the Transportation Coordinating Committee on its application.
 - c. **Aging & Disability Resource Center:** Leah Klein reviewed current ADRC operations and all ADRC staff are back working in the courthouse. Darlene Kramer provided a report on the Calumet and Outagamie County ADRC branch offices. A recommendation was made to consider Judi Olson for the Regional ADRC Advisory Committee.
 - d. **Adult Protective Services:** Leah Klein reported that there was a staffing change in APS resulting in a full-time Social Worker vacancy. Due to the volume of this program's needs, Leah Klein will be supporting APS a substantial amount of time.
- V. **Nutrition Program Taskforce Proposal:** Leah Klein and Melissa Anderson reviewed the Nutrition Program Taskforce Proposal. *Motion made by Mary Kay Poehlman and seconded by Ray Claussen to recommend the Nutrition Program*

Taskforce Proposal with a target Taskforce completion date of March 2021 and Taskforce member recruitment fulfillment by October 2020. Motion carried.

- VI. **Voucher Program Update:** Melissa Anderson updated the Committee on the status of the pending Voucher Program application for the Manawa service area.
- VII. **Waupaca Senior Center:** Leah Klein and Melissa Anderson reviewed a partnership opportunity presented to them by the Waupaca Senior Center. A vacant building next to the Waupaca Senior Center on School Street in Waupaca has been proposed as a future congregate dining site and community activities center. Leah and Melissa will update the Committee if discussions continue.
- VIII. **Adjourn:** *Motion by Ray Claussen and seconded by Mary Kay Poehlman to adjourn. Motion carried.*

Next Meeting: Tuesday, July 28, 2020, 10:00 am – Waupaca County Courthouse – Room LL42.

Respectfully Submitted,

Pat Huber, ADRC Clerk

DRAFT

**For Consideration for the
Regional ADRC Advisory Committee**

Name: Jessica Grant

Address: N2844 Sabine Ct. Waupaca, WI 54981

E-Mail: jessicagrantsin@yahoo.com

Phone Number(s): 715-281-0411

Education: Bachelor of Science and Nursing UW Oshkosh 2004. Returning to UWO this August for my Doctrine of Nursing and Family Nurse Practitioner

Employment: ThedaCare Waupaca

Volunteer Experience: learn to read @ Waupaca Learning Center, Waupaca community garden and Waupaca caregiver coalition

Personal: I have worked at Riverside Medical Center/Thedacare Waupaca for 20 years this past May. I started my career there as a unit clerk while I was attending UW-Oshkosh and since graduating in 2004 I work there as a registered nurse. My most recent job position is an emergency nurse care manager. My husband and I will be celebrating our 15 year wedding anniversary this September. My husband is a Waupaca city police officer and he is proud to serve and protect his hometown. He is also active member of the Army National Guard. We are happy to be raising our 3 children in the Waupaca community where they attend the Waupaca Learning Center and the Waupaca Middle School.

Why are you interested in serving on the ADRC Regional Advisory Committee? I enjoy living in the Waupaca community, and it is important to me to serve in the community and raise my family here. I have worked as a personal care worker for developmentally delayed at Aurora industrial living in Steven's Point. I also worked at Misericordia Home for profound persons with mild to profound disabilities in my hometown of Chicago, IL. I enjoy helping others and I hope I can do more for Waupaca County.

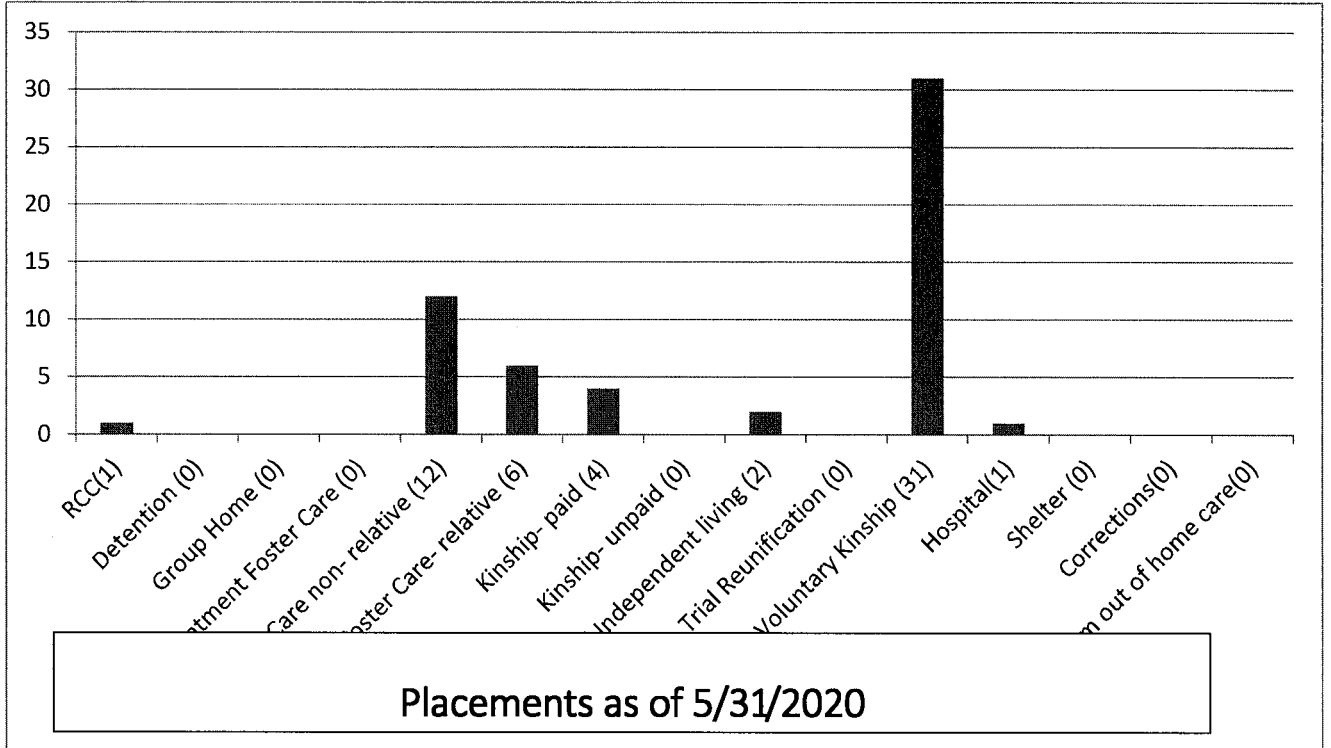


Income Statement

Through 05/31/20
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual	Target %	Target Amount
Fund Category Governmental Funds								
Fund Type Special Revenue Funds								
FUND 22 - Health and Human Services								
REVENUE								
DEPARTMENT 27 - HEALTH SERVICES Totals	\$728,551.00	\$25,832.17	\$183,007.77	\$545,543.23	25%	\$851,292.65		
DEPARTMENT 32 - HUMAN SERVICES Totals	\$12,389,497.00	\$441,383.36	\$3,184,425.61	\$9,205,071.39	26%	\$11,773,323.82		
DEPARTMENT 35 - ELDERLY SERVICES Totals	\$1,621,183.00	\$48,748.53	\$575,590.41	\$1,045,592.59	36%	\$1,425,300.72		
REVENUE TOTALS	\$14,739,231.00	\$515,964.06	\$3,943,023.79	\$10,796,207.21	27%	\$14,049,917.19		
EXPENSE								
DEPARTMENT 27 - HEALTH SERVICES Totals	\$1,382,345.00	\$101,755.08	\$511,079.29	\$871,265.71	37%	\$1,316,156.13		
DEPARTMENT 32 - HUMAN SERVICES Totals	\$11,472,444.00	\$739,434.90	\$3,943,197.48	\$7,529,246.52	34%	\$11,895,840.59		
DEPARTMENT 35 - ELDERLY SERVICES Totals	\$1,884,442.00	\$120,873.03	\$564,944.87	\$1,319,497.13	30%	\$1,689,183.52		
EXPENSE TOTALS	\$14,739,231.00	\$962,063.01	\$5,019,221.64	\$9,720,009.36	33%	\$14,901,180.24		
Grand Totals								
REVENUE TOTALS	14,739,231.00	515,964.06	3,943,023.79	10,796,207.21	27%	14,049,917.19	25%	4,298,942.38
EXPENSE TOTALS	14,739,231.00	962,063.01	5,019,221.64	9,720,009.36	34%	14,901,180.24	42%	6,141,346.25
Grand Total Net Gain (Loss)	\$0.00	(\$446,098.95)	(\$1,076,197.85)	\$1,076,197.85	+++	(\$851,263.05)		

Alt Care Information



TOTAL IN CARE: 26
New Removals: 1
Reunifications: 1
Aged out: 0
Permanence through TPR/Guardianship:

2020 MENTAL HEALTH CONTRACT EXPENSES

SERVICE	BUDGETED	MARCH	APRIL	MAY	YTD EXPENSE	2020		% OF BUDGET USED
						REMAINING BALANCE	BALANCE	
WINNEBAGO/MENDOTA**	163,641	20,805	(17,203)	6,136	92,270	71,371		56%
Expenses		94,417	24,652	64,299	362,757			
Reimbursements		(73,612)	(41,855)	(58,163)	(270,487)			
ACUTE HOSPITALS	119,500	3,751	54,243	4,500	62,493	57,007		52%
COMMUNITY CBRF	237,000	11,358	23,458	18,545	73,313	163,687		31%
MEDICATIONS	1,000	18	-	-	69	931		7%
TOTAL	\$ 521,141	\$ 56,736	\$ 43,295	\$ 35,316	\$ 228,146	\$ 292,995		44%

* Please note Winnebago/Mendota Expenses & Reimbursements are based on State reports (not the current activity on the County's ledger)

** Please note this reflects the budget amendment to move the undesignated funds within the 2020 budget to the Winnebago MHI line item, as approved by the DHHS Board on 6/3/2020

